

EXHIBITION EPC2018

INFORMATION BROCHURE



Dear industry/academic partner,

This information brochure contains all relevant information regarding your participation at the commercial exhibition of EPC 2018, such as important dates, deadlines, and contacts.

This brochure focuses on the exhibition. All general information about EPC 2018 (venue, travel, accommodation, social program, time schedule, etc.) can be found on the website **www.epc2018.be**

In case of any missing information or for any other requests, please feel free to contact the conference coordinator:

Kim Bosmans
Department of Sociology
Interface Demography
Vrije Universiteit Brussel
Pleinlaan 2
1050 Brussel
Tel: (+32)/(0)2 614 81 38
info@epc2018.be
Kim.Bosmans@vub.be
<http://www.vub.ac.be/demography/>

Our aim is to make your participation at EPC 2018 and your stay in Brussels as pleasant and worthwhile as possible.

We wish you a very successful congress!

Best regards,
The EPC 2018 organising committee

Exhibition time schedule

Set-up: Wednesday June 6: 15:30

Opening hours:

- Wednesday, June 6 | 17:00-19:00
- Thursday, June 7 | 09:00-19:45
- Friday, June 8 | 09:00-18:30
- Saturday, June 9 | 09:00-12:30

Dismantling: Saturday, June 9, 2018: 12:30

Please note that times might be changed due to organisational requirements!

Important Deadlines

- The booking of exhibition space ended 1 April 2018.
- Booth, furniture and equipment orders (see infra: order forms): May 7, 2018
- Registration booth personnel (see infra: registration): May 7, 2018
- Shipping requests (see infra: order forms): May 1, 2018
- E-mail to Kim.Bosmans@vub.be with all the information required for your invoice (name, institution, address, VAT number, etc.) and the full names + institutions of the booth staff: May 7, 2018

Exhibition and booth space

The EPC 2018 exhibition will run from 6 to 9 June 2018, taking place in a centrally located tent. At the entrance of building Q, there are stairs that participants can use to come to the tent. The exhibition area will also host the coffee break and poster area. Here, the exhibitors will have the chance to get in touch with EPC 2018 participants as well as other partners. For the positioning and number of your booth (provisional numbering), please see the exhibition floor plan (see infra).

Exhibitors:

1. European Association for Population Studies (EAPS) & Netherlands Interdisciplinary Demographic Institute (NIDI)
2. The Generations & Gender Programme (GGP)
3. Population Europe (PE)
4. Max Planck Institute for Demographic Research (MPIDR)
5. Visit Brussels
6. Statistiek Vlaanderen
7. International Union for the Scientific Study of Population (IUSSP)
8. Institut National d'Études Démographiques (INED)
9. ESRC Centre for Population Change (CPC)
10. Wittgenstein Centre for Demography and Global Human Capital (IIASA, VID/ÖAW, WU)
11. Comparative Population Studies (CPoS) & German Federal Institute for Population Research (BiB)
12. Centre d'Estudis Demogràfics (CED)
13. Hungarian Demographic Research Institute (HDRI)
14. Springer Nature

General information and safety rules

- Booth constructions and its furniture are not allowed to exceed the allocated booth area.
- Promotional material may only be handed out at the ordered and contracted booth space in the exhibition area. Kindly note that it is not permitted to distribute flyers, leaflets etc. throughout the venue without prior agreement of the organisers.
- All residues not removed by the exhibitors or their subcontractors shall be exposed by the organisers at the exhibitors' expense.
- Please note that it is not possible to store material and equipment during the congress.
- The exhibitor can be held liable for any damage caused by him or his vicarious agents. Neither the organisers nor the Vrije Universiteit Brussel take any responsibility or liability for damages or losses at the booths or of the exhibits. All exhibitors are advised to arrange appropriate insurances for their exhibits.
- During the conference hours, no security service will be provided by the organiser. Exhibitors are asked to keep their booths occupied permanently and to particularly protect goods, which are at risk of theft. Outside of the conference hours a security agent service will be provided by the organisers, who will overlook the whole exhibition area (the tent). However, the organisers do not assume any liability for loss or damage of goods.

Booth, furniture and other equipment

The booking of exhibition space ended 1 April 2018.

Exhibitors have to fill in the order forms (see infra). They can order extra furniture and other equipment.

Contact details of our service partner:

Standbeeld bvba:

Sven Kox
Durmakker 29
BE 9940 Evergem
sven@standbeeld.be
+32 9 253 11 13
+32 498 25 10 64
www.standbeeld.be

To order, please send your form to Kim.Bosmans@vub.be AND
sven@standbeeld.be
Deadline orders: May 7, 2018

Shipping and delivery of materials in advance

It is not possible to send materials via regular courier or mail services to the conference venue. We recommend you to bring the required materials with you when travelling to the venue. However, if you would like to arrange delivery of shipments to the venue, please contact our partner Standbeeld (who work together with DHL). This will involve further costs and must be ordered before 1 May 2018 (see order forms).

Registration

Exhibitors have to register on the website before 7 May 2018:
<https://www.epc2018.be/registration>

Exhibitors can register at the 'accompanying person' registration fee. Please contact info@epc2018.be to get a reduction code to register.

Exhibitors will be provided with refreshments during coffee breaks. No catering will be provided during lunch breaks. A food guide will be included in the program booklet to inform participants on snack bars and restaurants close to the conference venue.

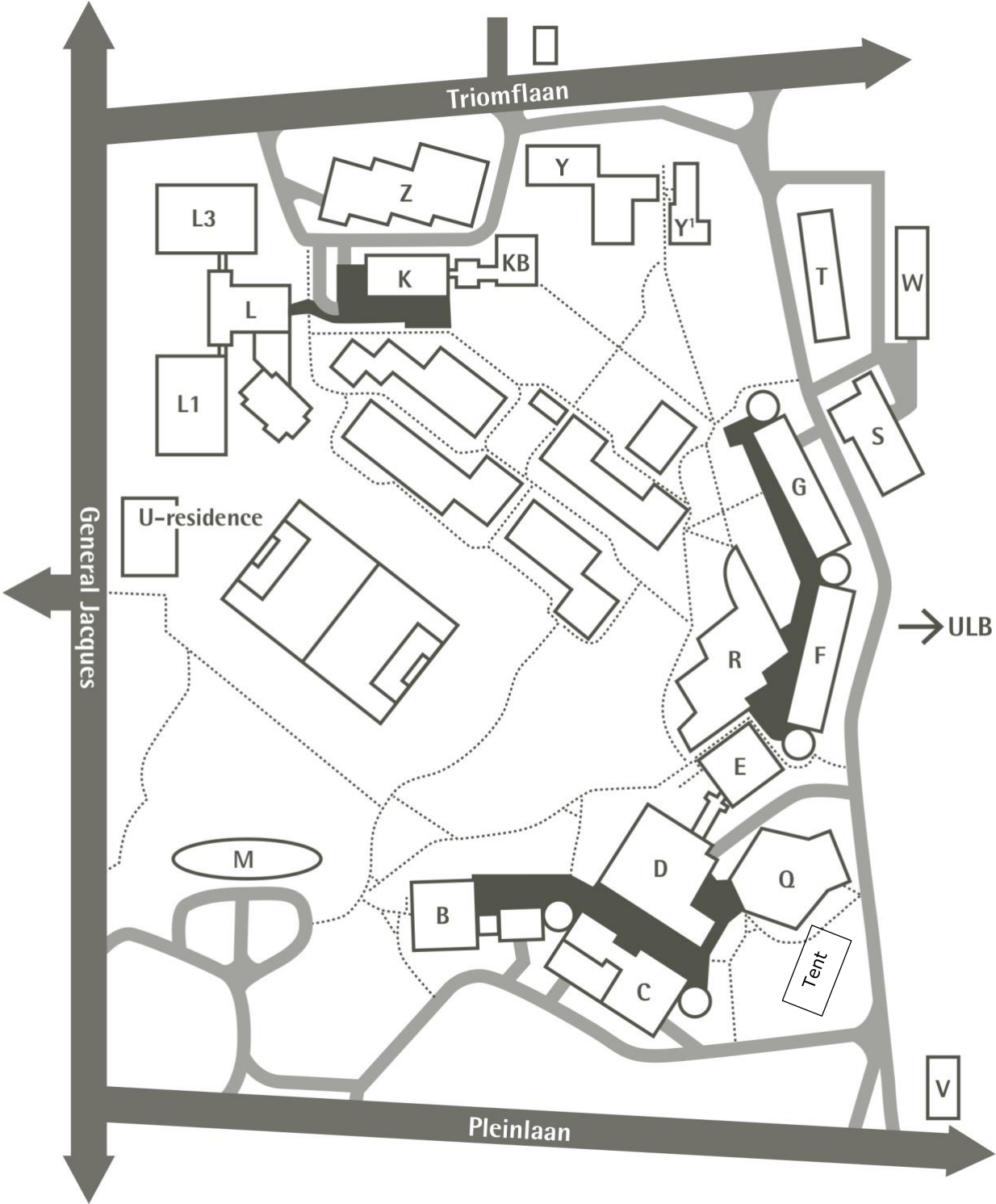
The exhibitor badges must be picked up at the registration desk (entrance hall of building D) upon arrival at the conference venue. The booth staff is obliged to wear the badge during the whole conference.

Venue and campus entrance

Venue:
Brussels Humanities, Sciences & Engineering Campus
Vrije Universiteit Brussel
Pleinlaan 2
1050 Elsene
Belgium

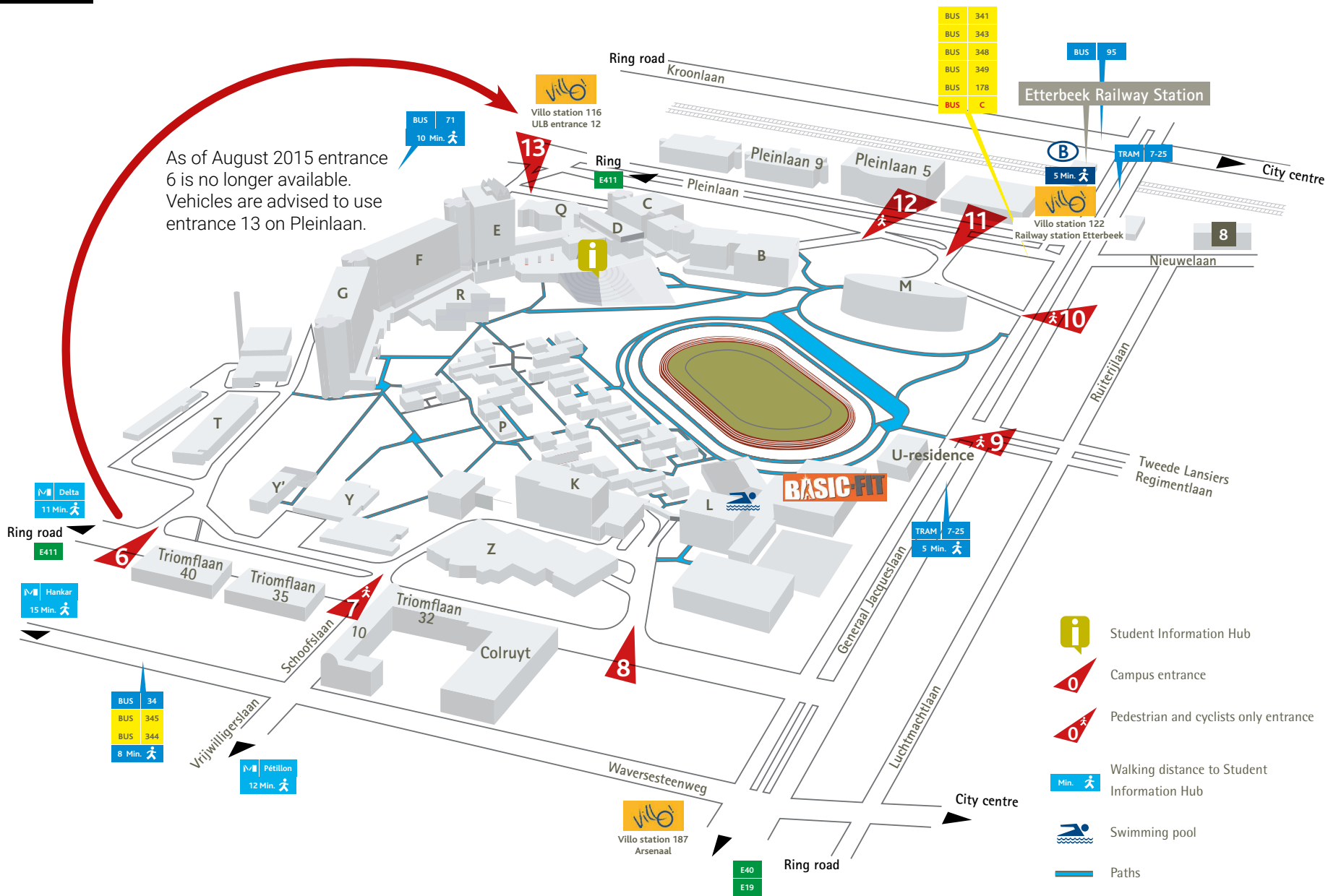
The conference will be held in buildings D, E and Q.
The registration desk can be found in the entrance hall of building D.
The opening ceremony will be held in building Q.
The exhibition, poster sessions and coffee breaks will be held in the tent.

Parking is available on the VUB campus. Enter through entrance 13 (Pleinlaan), which is located nearby the tent. When you enter entrance 13, you will see the tent at your left side. Two campus maps are shown below. When the gates are not open, you can use the intercom. Security staff will open the gates if you mention the European Population Conference.



CAMPUS ETTERBEEK | LEGEND

Academic Language Centre (ACTO) / Applied Linguistics (TTKA)	Pleinlaan 5
Acomodation Office	P
Arts and Philosophy	B/C
Aula Q	Q
Bicycle repair point	Triomflaan 40
Bookshop (course materials - Vubtiiek)	B
Brussels Institute of Contemporary China Studies (BICCS)	Pleinlaan 5
Cafeteria	R
CAW Brussels	Triomflaan 32
Center for Adult Education (CVO language school)	D
Crazy Copy Center	E
Cultural department	
Waversesteenweg 1077	
Economic and Social Sciences	Pleinlaan 5
and Solvay Business School	Pleinlaan 9
Engineering	B/C
iMinds	K/Z
Institute for European Studies (IES)	Pleinlaan 9
International Relations and Mobility Office	Pleinlaan 5
Job service	P
Karel Van Miert building	Pleinlaan 5
Law and Criminology	Pleinlaan 5
Library	B/C
Physical Education and Physiotherapy	L
Psychology and Education Sciences	B/C
Rectorate	M
Restaurant	R
Sciences and Bio-engineering Sciences	E/F/G
Security	F
Sjerp-Dilemma	Corner Schoofslaan/Waversesteenweg
Social Service for Students	P
Sport Service & sports accomodations	L
Student Administration Center	Pleinlaan 9
Student Guidance Centre	F
Student Information Hub	D
Student Residence Nieuwelaan	8
Student Residence Schoofslaan and Triomflaan	10
University Group Practice	Schoofslaan 8
U-residence	U
Vesalius College	Pleinlaan 5
VUB Career Center	B



Consult www.vub.ac.be/2020/mobility for current information about access to the campus during various construction projects.

EPC 2018 | VUB Brussel | 6-9/06/2018

Company:	VAT No:
Address:	Phone:
Email:	Contact Person:

Order Form Basic Booth EPC 2018 / Order deadline = 7/05/2018

(Please add 21% VAT to all prices)

We are ordering:

Basic Booth	€	Amount
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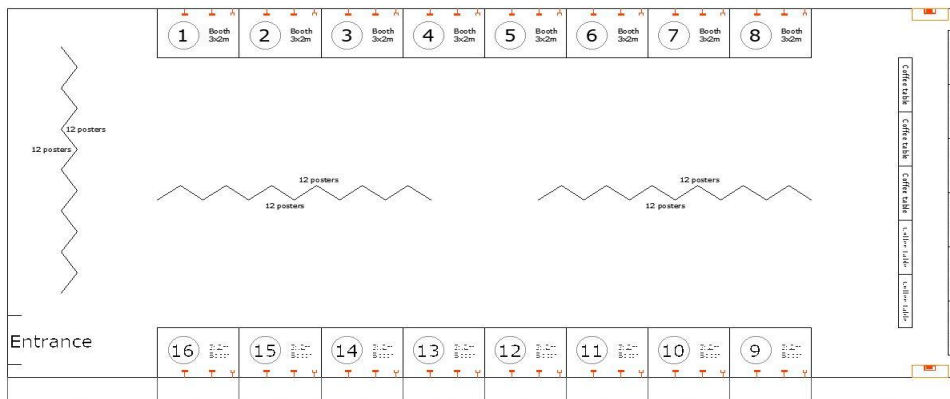
- ° Booth 3x2m
- ° Black carpet
- ° White partition walls 250cm H
- ° Name printed on booth
- ° 1 power supply socket 2400W
- ° 2 spots on arm
- ° 1 table
- ° 2 chairs



Scientific/Academic organisations	<input type="checkbox"/>	€ 1 500,00	
Commercial organisations	<input type="checkbox"/>	€ 3 000,00	
Name of organisation for print on booth:			
Additional furniture & equipment can be hired: see order forms below			

Shipment to and from the event can be organized for you through DHL.
 Please send us length x width x height and weight per package or pallet for a quotation.
 Pack your goods decent so they survive shipment!
 Send your application before 1/05/2018 to deliver on time.
 Storage cost will be 50€/m²

EPC 6-9/06/2018 - VUB tent Floor plan



Name: _____ Date: _____ Signature: _____

To order please send your form to Kim.Bosmans@vub.be AND sven@standbeeld.be
 Kim Bosmans: +32 2 614 81 38




Ordering deadline: 7/05/2018
Any orders after the deadline will be subject to a surcharge of 30%.
 Delivery upon payment of invoice. The customer will be responsible for any loss or damage of the rented equipment.

Company:	VAT No:
Address:	Phone:
Email:	Contact Person:

Order Form Furniture / Order deadline = 7/05/2018

(Please add 21% VAT to all prices)

We are ordering:

Name	Image	Description	€	Amount
Folding chair		PVC black <input type="checkbox"/>	€ 19,00	
		PVC white <input type="checkbox"/>	€ 19,00	
Chair catifa		PVC white/white <input type="checkbox"/>	€ 29,00	
		PVC white/blue <input type="checkbox"/>	€ 29,00	
Chair milleringhe		fabrics / chrome/anthracite <input type="checkbox"/>	€ 49,00	
Design chair series 7		PVC / white/chrome <input type="checkbox"/>	€ 63,00	
		PVC / black/chrome <input type="checkbox"/>	€ 63,00	
		PVC / blue/chrome <input type="checkbox"/>	€ 63,00	
Barstool disco		eco-leather / white/chrome <input type="checkbox"/>	€ 30,00	
Barstool Z		eco-leather white/chrome <input type="checkbox"/>	€ 21,00	
Barstool lem		wood / white/chrome <input type="checkbox"/>	€ 92,00	
		wood / black/chrome <input type="checkbox"/>	€ 92,00	
Barstool catifa		PVC white/white <input type="checkbox"/>	€ 33,00	
		PVC white/blue <input type="checkbox"/>	€ 33,00	
Table round 74cm h		Chrome/white Ø 80cm <input type="checkbox"/>	€ 36,00	
		Chrome/black Ø 80cm <input type="checkbox"/>	€ 36,00	
Table round 110cm h		Chrome/white Ø 80cm <input type="checkbox"/>	€ 51,00	
		Chrome/black Ø 80cm <input type="checkbox"/>	€ 51,00	
Table rectangle 73cm h		80x65cm chrome/white <input type="checkbox"/>	€ 48,00	
		80x65cm chrome/black <input type="checkbox"/>	€ 48,00	
		80x80cm chrome/white <input type="checkbox"/>	€ 48,00	
		80x80cm chrome/black <input type="checkbox"/>	€ 48,00	

Name:

Date:

Signature:

To order please send your form to Kim.Bosmans@vub.be AND sven@standbeeld.be

Standbeeld bvba: +32 9 253 11 13

Ordering deadline: 7/05/2018

Any orders after the deadline will be subject to a surcharge of 30%.

Delivery upon payment of invoice. The customer will be responsible for any loss or damage of the rented equipment.










EPC 2018 | VUB Brussel | 6-9/06/2018

Company:	VAT No:
Address:	Phone:
Email:	Contact Person:

Order Form additional equipment / Order deadline = 7/05/2018

(Please add 21% VAT to all prices)

We are ordering:

Name	Image	Description		€	Amount
Counter open		100x50x100h white/chrome	<input type="checkbox"/>	€ 70,00	
		100x50x100h black/chrome	<input type="checkbox"/>	€ 70,00	
Counter with lockable doors		100x50x100h white/chrome	<input type="checkbox"/>	€ 85,00	
		100x50x100h black/chrome	<input type="checkbox"/>	€ 85,00	
Counter with lockable doors and bar top		100x61x125h white/chrome	<input type="checkbox"/>	€ 130,00	
		100x61x125h black/chrome	<input type="checkbox"/>	€ 130,00	
Leafletholder spectra		27x29x171h metal white	<input type="checkbox"/>	€ 77,00	
		27x29x171h metal black	<input type="checkbox"/>	€ 77,00	
		27x29x171h metal blue	<input type="checkbox"/>	€ 77,00	
Leafletholder portrait		23x31x128h metal white	<input type="checkbox"/>	€ 45,00	
		23x31x128h metal black	<input type="checkbox"/>	€ 45,00	
Leafletholder tumba		41x41x174h metal/chrome	<input type="checkbox"/>	€ 55,00	
Bin granada 25L		PVC / grey/white	<input type="checkbox"/>	€ 16,00	
Bin albi Ø25 x 38H		PVC / white	<input type="checkbox"/>	€ 13,00	
		PVC / Black	<input type="checkbox"/>	€ 13,00	
		PVC / Blue	<input type="checkbox"/>	€ 13,00	
LED flat screen <input type="checkbox"/> incl. wall mount <input type="checkbox"/> or floor stand		32" full HD 1920*1080 19/6	<input type="checkbox"/>	€ 249,60	
		40" full HD 1920*1080 19/6	<input type="checkbox"/>	€ 313,60	
		48" full HD 1920*1080 19/6	<input type="checkbox"/>	€ 377,60	
Notebook		15" screen 1920*1080 19/6	<input type="checkbox"/>	€ 136,00	
Monitor		24" screen 1920*1080 19/6	<input type="checkbox"/>	€ 184,00	
Extra logo & Lettering / adhesive foil		per/m ²	<input type="checkbox"/>	€ 128,36	
Extra logo & Lettering / forex 3mm		per/m ²	<input type="checkbox"/>	€ 91,04	
Print ready PDF files delivered by customer					
Extra spot on arm			<input type="checkbox"/>	€ 32,84	
Multiple power socket outlet (3 way)			<input type="checkbox"/>	€ 7,46	

Name:

Date:

Signature:

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